Responsibilities: The University of Ottawa Library seeks a motivated and innovative Digital Literacy Librarian. The successful candidate will be a creative individual who works well with colleagues in an evolving academic library environment.

Setting: Located in the heart of the National Capital, the University of Ottawa is recognized as one of Canada’s leading teaching and research institutions. With 1200 regular faculty and 40,000 students enrolled in over 360 programs, the University of Ottawa offers a broad spectrum of high quality programs in both English and French. For more information, see: http://www.uottawa.ca.

Description: The Digital Literacy Librarian plays a key role in integrating library services into academic programs at the University of Ottawa. With the goal of supporting students in becoming critical consumers and creators of digital information, the incumbent is responsible for delivering an effective program of digital literacy to students across all disciplines. They will contribute to shaping library approaches to digital pedagogy in support of student success.

Working collaboratively with library colleagues, professors and other university partners, the Digital Literacy Librarian contributes to developing dynamic and relevant programs and services, including approaches that capitalize on the innovative learning spaces at the Learning Crossroads facilities. They will contribute to helping students gain the digital literacy, creation and engagement skills they will need in their learning activities, both individual and curriculum-driven. The incumbent contributes to the development and implementation of the library’s instruction program which promotes student success and an excellent student experience.

ESSENTIAL QUALIFICATIONS:

1. A Master’s degree in Library and Information Studies (MLIS) from an ALA accredited institution or equivalent.
2. At least 4 years of professional experience, or fewer if the experience is particularly pertinent to the position.
3. Effective oral and written communication skills in both French and English.
4. Demonstrated experience with instructional design, learning theory, and/or the scholarship of teaching and learning.
5. Demonstrated technology skills suitable for developing multimedia projects, such as interactive media, data visualization and digital exhibitions.
6. Ability to work in a fast-paced environment; high level of creativity and flexibility; demonstrated ability to work collegially and cooperatively within and across organizational boundaries.
7. Knowledge of accessibility, copyright and universal design principles within an educational context.
8. Excellent interpersonal skills, oral and written communication skills, and presentation and instructional skills.

9. Strong problem-solving and organizational skills.

Rank and the salary will be commensurate with qualifications and experience.

This position is part of the APUO bargaining unit (faculty, librarians, counsellors, language teachers).

Please note that the Library is undergoing organizational restructuring. For this reason, administrative reporting relationships and/or work assignment may change during the course of the appointment.

Applications, accompanied by an up-to-date curriculum vitae, should be submitted no later than Friday June 1st, 2018 by 5:00 p.m.

Ms. Leslie Weir
University Librarian
University of Ottawa Library
65 University Private
Ottawa, ON K1N 6N5
Email: biblio@uottawa.ca

The University of Ottawa Library thanks all those who apply. Only those candidates selected for an interview will be contacted.

All qualified candidates are invited to apply; however, priority will be given to Canadian citizens and permanent residents. The University of Ottawa is an equal opportunity employer. We strongly encourage applications from women, Aboriginal peoples, persons with disabilities and members of visible minorities. If you are invited to continue the selection process, please notify us of any particular adaptive measures you might require by contacting the Office of the Associate Vice-President, Faculty Affairs at 613-562-5958. Any information you send us will be handled respectfully and in complete confidence.
JOB DESCRIPTION

POSITION TITLE: Digital Literacy Librarian
INVENTORY NUMBER: 202070
LIBRARY:
EFFECTIVE DATE: May 1, 2018
POSITION REPORTS TO: Head, Learning and Student Success

SUMMARY OF FUNCTIONS:

The Digital Literacy Librarian plays a key role in integrating library services into academic programs at the University of Ottawa. With the goal of supporting students in becoming critical consumers and creators of digital information, the incumbent is responsible for delivering an effective program of digital literacy to students across all disciplines. They will contribute to shaping library approaches to digital pedagogy in support of student success.

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MAIN ACTIVITIES:

1. Develops, delivers and assesses the library’s digital literacy program, including instruction that supports learners in exploring, evaluating, creating, and sharing digital content, including data, information, and media; ensures the programs achieve their defined learning outcomes.

2. Provides leadership in the development and application of evidence-based and innovative approaches to teaching and learning, such as technology enhanced active learning, games-based learning, experiential learning and digital engagement.

3. Works collaboratively with faculty to develop creative and effective approaches to strengthening student information and digital literacy skills.

4. Working in collaboration with library colleagues, investigates, designs, and delivers instructional content, such as accessible learning objects, into learning management systems or other platforms to support online learning across curricula.

5. Develops effective working relationships across campus with individuals and groups with a focus on learning and instruction; collaborates with other campus units, such as Teaching and Learning Support Services (TLSS) and Student Academic Success Service (SASS), on instructional activities that promote student learning and success.
6. Keeps up to date on trends and best practices relating to digital literacy instruction in higher education.

7. Provides consultation services to library users and participates in library outreach programs to uOttawa students.

8. Undertakes special projects or initiatives as assigned.

RELATIONS:
1. Frequent communication with library employees.
2. Regular communication with faculty and students.
3. Regular communication with the University’s Teaching, Learning and Support Services and other campus services.
4. Regular communication with colleagues in other peer institutions.

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8. Excellent interpersonal skills, oral and written communication skills, and presentation and instructional skills.
9. Strong problem-solving and organizational skills.

INVENTORY NO: 202070
SIGNATURES:

_________________________ Date:________________________

(Incumbent)

_________________________ Date:________________________

(Supervisor)

_________________________ Date:________________________

(University Librarian)