Responsibilities: The University of Ottawa Library seeks an innovative, motivated, and service-oriented Science and Engineering Research Liaison Librarian for the Morisset Library (Arts and Science). The successful candidate will be a creative individual who works well with other colleagues in a challenging and changing environment.

Setting: Located in the heart of the National Capital, the University of Ottawa is recognized as one of Canada’s leading teaching and research institutions. With 1,200 regular faculty and 40,000 students enrolled in over 360 programs, the University of Ottawa offers a broad spectrum of high quality programs in both English and French. For more information, see: www.uottawa.ca.

Description: Reporting to the Head, Research Support (Health sciences, Medicine, Science and Engineering) the incumbent is responsible for the delivery of an effective research liaison program to graduate students, post-doctoral fellows, faculty members and research teams in the science and engineering domains on campus and in research institutes.

The main functions of this position include the provision of in-depth reference services for individuals as well as research project liaison and support for research teams; the planning and delivery of customized instructional programs and workshops; and collection development in all formats including data resources in science and engineering. Through collaborative outreach and liaison, the incumbent will gain an understanding of research teams’ information resource and service needs that will be applied to developing, identifying and evaluating new services and information resources.

The main objective of this position is the enhancement of research output by creating efficiencies in the researcher information discovery process in support of the research mission of the University of Ottawa.

ESSENTIAL QUALIFICATIONS:
1. A Master’s degree in Library and Information Studies (M.L.I.S.) from an American Library Association accredited institution or equivalent;
2. Two (2) years of professional experience, or fewer, depending on the relevance of experience to the position;
3. University degree in science or engineering, or experience working in a science and engineering library;
4. Knowledge of scholarly information and research data methods in general with an emphasis on science and engineering, acquired through studies or professional experience;
5. Familiarity with research data curation and metadata standards;
6. High level of technological literacy including knowledge of, or experience with, instructional technologies;
7. Pertinent knowledge of, and experience in, the areas of reference, teaching and collection development;
8. Excellent interpersonal, oral and written communication skills;
9. Bilingual (English and French), written and spoken, including the ability to teach in both official languages.

Rank and the salary will be commensurate with qualifications and experience.

This position is part of the APUO bargaining unit (faculty, librarians, counsellors, language teachers).

If librarians currently employed at the University of Ottawa are interested in this position, the opportunity of an interim appointment would be available.

Applicants are requested to submit a curriculum vitae and cover letter, with their name in the document title. Internal candidates will be considered first; application should be submitted no later than 4 p.m., May 3rd, 2019.

Ms. Talia Chung
University Librarian and Vice-Provost (Knowledge Systems)
University of Ottawa Library
65 University Private
Ottawa, ON
K1N 6N5
Email: biblio@uOttawa.ca

The University of Ottawa Library thanks all those who apply. Only those candidates selected for an interview will be contacted.

All qualified candidates are invited to apply; however, preference will be given to Canadian citizens and permanent residents. The University of Ottawa is an equal opportunity employer. We strongly encourage applications from women, Indigenous peoples, persons with disabilities and members of visible minorities. If you are invited to continue the selection process, please notify us of any particular adaptive measures you might require by contacting the Office of the Associate Vice-President, Faculty Affairs at 613-562-5958. Any information you send us will be handled respectfully and in complete confidence.
JOB DESCRIPTION

POSITION TITLE: Replacement - Science and Engineering Research Liaison Librarian
INVENTORY NUMBER: 201668
EFFECTIVE DATE: March 2019
POSITION REPORTS TO: Head, Research Support (Health Sciences, Medicine, Science and Engineering) – 201663

SUMMARY OF FUNCTIONS:

The incumbent is responsible for the delivery of an effective research liaison program to graduate students, post-doctoral fellows, faculty members and research teams in the science and engineering domains on campus and in research institutes.

The main functions of this position include the provision of in-depth reference services for individuals as well as research project liaison and support for research teams; the planning and delivery of customized instructional programs and workshops; and collection development in all formats including data resources in science and engineering. Through collaborative outreach and liaison, the incumbent will gain an understanding of research teams’ information resource and service needs that will be applied to developing, identifying and evaluating new services and information resources.

The main objective of this position is the enhancement of research output by creating efficiencies in the researcher information discovery process in support of the research mission of the University of Ottawa.

MAIN ACTIVITIES:

A. Outreach and liaison activities

1. Provide reference assistance and in-depth research assistance to meet the information needs of researchers in the science and engineering domains on campus and in research institutes.

2. Maintain outreach to the science and engineering communities through engagement in departmental activities, awareness of current research and regular communication with faculty and students.

3. Liaise with academic units and researchers to promote library resources and services, reference and teaching activities and to identify ongoing needs.

4. Collaborate with faculty to create subject guides and use technologies such as social media to achieve seamless and integrated information and knowledge services for the assigned disciplines.

5. Develop and implement effective subject-based instructional and information literacy programs for assigned disciplines; collaborate with faculty in the design of innovative library and classroom instruction.
6. Working with the science and engineering librarians team, incorporate support for e-science, research data management and curation into library services and assist researchers and faculty with development of data management plans.

B. Collections development

1. Evaluate, develop scholarly information resources for assigned disciplines in accordance with current policies and practices and in cooperation with other specialists and faculty.

2. Elaborate, write and revise collections development policies for assigned disciplines and manage collections and gifts in kind in assigned disciplines including evaluation and transfer to the annex.

C. Other duties:

1. Contribute to librarianship by carrying out professional research and/or scholarly work.

2. Perform other duties as assigned by the Head, Research Support (HMSTEM).

AUTONOMY:

1. Carry out functions under the responsibility of the Head, Research Support (HMSTEM).

2. Exercise full autonomy in the development of the collections in the assigned disciplines.

RELATIONS:

1. Frequent communication with the directors of departments, research teams, professors, students and library clients.

2. Frequent communication with the Morisset and Health Sciences Library Reference teams.

3. Occasional communication with the heads of specialized libraries and collections, and other services.

4. Occasional communication with colleagues from external libraries.

ESSENTIAL QUALIFICATIONS:

1. A Master’s degree in Library and Information Studies (M.L.I.S.) from an ALA accredited institution or equivalent;

2. Two (2) years of professional experience, or fewer, depending on relevance of experience to the position;

3. University degree in science or engineering or experience working in a science and engineering library;
4. Knowledge of scholarly information and research data methods in general with an emphasis on science and engineering, acquired through studies or professional experience;

5. Familiarity with research data curation and metadata standards;

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7. Pertinent knowledge of, and experience in, the areas of reference, teaching and collection development;

8. Excellent interpersonal and communication skills;

9. Bilingual (English and French), written and spoken, including the ability to teach in both official languages.
POSITION TITLE: Science and Engineering Research Liaison Librarian
INVENTORY NUMBER: 201668

SIGNATURES:

_____________________________________________     Date _________________

Incumbent

_____________________________________________     Date _________________

Head, Research Support (HMSTEM)

_____________________________________________     Date _________________

University Librarian and Vice-Provost (Knowledge Systems)