Responsibilities: The University of Ottawa Library seeks an innovative, motivated, and service-oriented individual to fill the position of Health Sciences Research Liaison Librarian. The successful candidate will be a creative individual who works well with other colleagues in a challenging and changing environment.

Setting: Located in the heart of the National Capital, the University of Ottawa is recognized as one of Canada’s leading teaching and research institutions. With 1,200 regular faculty and 40,000 students enrolled in over 360 programs, the University of Ottawa offers a broad spectrum of high quality programs in both English and French. For more information, see: www.uottawa.ca.

Description: Reporting to the Head, Research Support (Health Sciences, Medicine, Science and Engineering) the incumbent is responsible for providing user services that support research, scholarship, and learning activities in assigned areas, on campus and in research institutes. The work will include, but is not limited to, support in the fields of health sciences and medicine.

The main functions of this position include the provision of in-depth reference services for individuals affiliated with the University of Ottawa including students, researchers, and faculty members as well as research project liaison and support for research teams, and the planning and delivery of instructional programs and workshops. Through collaborative outreach and liaison, the incumbent will gain an understanding of information resource and service needs that will be applied to developing, identifying and evaluating new services and information resources.

The main objective of this position is the enhancement of research output and ultimately the improvement of healthcare by creating efficiencies in the researcher information discovery process in support of the research mission of the University of Ottawa.

ESSENTIAL QUALIFICATIONS:
1. A Master’s degree in Library and Information Studies (M.L.I.S.) from an ALA accredited institution or equivalent;
2. Two (2) years of professional experience, or fewer, depending on the relevance of experience to the position;
3. University degree from within the disciplines of life sciences or medicine, or relevant experience. A Master’s degree in one of these disciplines would be an asset;
4. Excellent knowledge of scholarly information in general with an emphasis on the life sciences, acquired through studies or professional experience;

5. Experience in supporting knowledge synthesis activities such as systematic reviews and scoping reviews on health topics;

6. High level of technological literacy including knowledge of, or experience with, information technologies relevant to libraries;

7. Pertinent knowledge of and experience in the areas of teaching and reference work;

8. Excellent interpersonal, oral and written communication skills;

9. Bilingualism (English and French), including the ability to teach in both languages.

Rank and the salary will be commensurate with qualifications and experience.

This position is part of the APUO bargaining unit (faculty, librarians, counsellors, language teachers).

If librarians currently employed at the University of Ottawa are interested in this position, the opportunity of an interim appointment would be available.

Applicants are requested to submit a curriculum vitae and cover letter, with their name in the document title. Internal candidates will be considered first; application should be submitted no later than 4 p.m., May 17th, 2019.

Ms. Talia Chung
University Librarian and Vice-Provost (Knowledge Systems)
University of Ottawa Library
65 University Private
Ottawa, ON
K1N 6N5
Email: biblio@uOttawa.ca

The University of Ottawa Library thanks all those who apply. Only those candidates selected for an interview will be contacted.

All qualified candidates are invited to apply; however, preference will be given to Canadian citizens and permanent residents. The University of Ottawa is an equal opportunity employer. We strongly encourage applications from women, Indigenous peoples, persons with disabilities and members of visible minorities. If
you are invited to continue the selection process, please notify us of any particular adaptive measures you might require by contacting the Office of the Associate Vice-President, Faculty Affairs at 613-562-5958. Any information you send us will be handled respectfully and in complete confidence.
**JOB DESCRIPTION**

**POSITION TITLE:** Replacement Health Sciences Research Liaison Librarian  
**INVENTORY NUMBER:** 201758  
**LIBRARY:** Health Sciences Library  
**EFFECTIVE DATE:** March 2019  
**POSITION REPORTS TO:** Head, Research Support (Health Sciences, Medicine, Science and Engineering) – 201663

**SUMMARY OF FUNCTIONS:**

Reporting to the Head, Research Support (Health Sciences, Medicine, Science and Engineering), the incumbent is responsible for providing user services that support research, scholarship, and learning activities in assigned areas, on campus and in University of Ottawa affiliated research institutes. The work will include, but is not limited to, support in the fields of health sciences and medicine.

The main functions of this position include the provision of in-depth reference services for individuals affiliated with the University of Ottawa including students, researchers, and faculty members as well as research project liaison and support for research teams, and the planning and delivery of instructional programs and workshops. Through collaborative outreach and liaison, the incumbent will gain an understanding of information service and resource needs that will be applied to developing, identifying and evaluating new services and information resources.

The main objective of this position is the enhancement of research output and ultimately the improvement of healthcare, by creating efficiencies in the researcher information discovery process in support of the research mission of the University of Ottawa.

**MAIN ACTIVITIES:**

A. *Reference and teaching activities*

1. Provide reference assistance and in-depth research assistance at the Health Sciences Library and in the research units to meet the information needs of individuals affiliated with the University of Ottawa, including students, researchers, and faculty members in health and medicine domains on campus and in research institutes.

2. Liaise with academic units and users to promote library resources and services, reference and teaching activities and to identify ongoing needs.

3. Collaborate with faculty to develop and expand subject web portals and utilize informatics technologies to achieve seamless and integrated information and knowledge services for the assigned disciplines.

4. Design, develop, evaluate and participate in the provision of orientation, instructional and information literacy programs for assigned disciplines in consultation with faculty, students and colleagues. Develop web and courseware-based resources and tools to support instructional programs and reference services.
5. Collaborate and coordinate with assigned departments, to develop faculty development programs.

6. Maintain awareness of current trends in assigned disciplines and scholarly communication and keep the library team abreast of new information sources and tools and their use in assigned disciplines.

7. Participate in meetings of external committees related to health information.

B. Other duties:

1. Participate in public services, including reference services and in electronic reference services in accordance with current policies and practices.

2. Perform other duties as assigned by the Head, Research Support (HMSTEM).

AUTONOMY:

1. Carry out his/her functions under the direction of the Head, Research Support (HMSTEM).

RELATIONS:

1. Frequent communication with the directors of departments, their representatives, professors, students and library clients.

2. Frequent communication with the Health Sciences Library Reference team and the Science and Engineering Reference team.

3. Occasional communication with the heads of specialized libraries and collections, and other library services.

4. Occasional communication with colleagues from external libraries.

ESSENTIAL QUALIFICATIONS:

1. A Master’s degree in Library and Information Studies (M.L.I.S.) from an ALA accredited institution;
2. Two (2) years of professional experience, or fewer, depending on the relevance of experience to the position;

3. University degree from within the disciplines of life sciences or medicine, or relevant experience. A Master’s degree in one of these disciplines would be an asset;

4. Excellent knowledge of scholarly information in general with an emphasis on the life sciences, acquired through studies or professional experience;

5. Experience in supporting knowledge synthesis activities such as systematic reviews and scoping reviews on health topics;

6. High level of technological literacy including knowledge of or experience with information technologies relevant to libraries;

7. Pertinent knowledge of and experience in the areas of teaching and reference work;

8. Excellent interpersonal and communication skills, including online writing skills;

9. Bilingual (English and French), spoken and written, including the ability to teach in both official languages.
POSITION TITLE: Replacement Health Sciences Research Liaison Librarian
INVENTORY NUMBER: 201758
LIBRARY: Health Sciences Library
EFFECTIVE DATE: Mars 2019
POSITION REPORTS TO: 201663

SIGNATURES:

_____________________________________________     Date  _________________
  Incumbent

_____________________________________________     Date  _________________
  Head, Research Support (HMSTEM)

_____________________________________________     Date  _________________
  University Librarian and Vice-Provost (Knowledge Systems)