Responsibilities: The University of Ottawa Library seeks an innovative, motivated and service-oriented Systems Librarian (Library Services Platform). The successful candidate will be a creative individual who works well with other colleagues in a challenging and changing environment.

Setting: Located in the heart of the National Capital, the University of Ottawa is recognized as one of Canada’s leading teaching and research institutions. With 1,200 regular faculty and 40,000 students enrolled in over 360 programs, the University of Ottawa offers a broad spectrum of high quality programs in both English and French. For more information, see: [http://www.uottawa.ca](http://www.uottawa.ca).

Description: Reporting to the Head, Resource Management and Discovery, the Systems Librarian (Library Services Platform) administers the enterprise software used to manage the Library collection and associated services. This includes the Library Services Platform (LSP) and any ancillary systems. The Librarian develops and implements extensions for the LSP as well as integrations with other applications in order to improve operations and services. The Librarian supports Library staff in leveraging the capabilities of the LSP in their functional areas, including acquisitions, metadata and description, discovery, fulfillment, and analytics. As a member of the Content and Access division, the Librarian contributes to the effective lifecycle management of Library resources and develops their optimal use by the University community.

The Librarian actively participates in and/or leads Library collaborative activities. The incumbent is a participative member of an evolving organization that emphasizes service quality, innovation, outreach, and partnership within the Library, across campus.

Essential qualifications:

1. A Master’s degree in Library and Information Studies (MLIS) from an ALA accredited institution or equivalent.
2. At least 2 years of professional experience, or fewer if the experience is particularly pertinent to the position.
3. Effective oral and written communication skills in both French and English.
4. Experience administering library enterprise software, with a preference for modern library services platforms.
5. Experience managing proxy servers, link resolvers, document delivery and resource sharing systems.
6. Experience querying, manipulating and transforming large quantities of library data using APIs, scripting, and specialized applications.
7. Knowledge of current and emerging standards, formats, and protocols used in library systems, such as: MARC, BIBFRAME, OpenURL, KBART, XML, Linked Data and RDF, OAI-PMH, SIP2 and Z39.50.
8. Knowledge of the services and business practices of academic libraries, as they relate to: collection development, acquisitions, cataloguing, discovery, circulation, and assessment.
9. Familiarity with campus information systems and their integration points with library systems, including: central authentication, finance, registrar, and learning management.

10. Familiarity with programming languages, relational databases and web technologies; experience developing and/or troubleshooting applications an asset.

11. Ability to work in a collaborative, team-based environment.

12. Adaptable, flexible, and able to adjust to a changing environment.

13. Problem solving and decision making skills.

14. Capacity to identify areas of opportunity and to develop and implement innovative solutions to respond to them.

Rank and the salary will be commensurate with qualifications and experience.

This position is part of the APUO bargaining unit (faculty, librarians, counsellors, language teachers).

Please note that the Library is undergoing organizational restructuring. For this reason, administrative reporting relationships and/or work assignment may change during the course of the appointment.

Applicants are requested to submit a curriculum vitae and cover letter, with their name in the document title. Internal candidates will be considered first; application should be submitted no later than Friday, August 9, 2019 at 4 pm.

Ms. Talia Chung
University Librarian and Vice-Provost (Knowledge Systems)
University of Ottawa Library
65 University Private
Ottawa, ON
K1N 6N5
Email: biblio@uOttawa.ca

The University of Ottawa Library thanks all those who apply. Only those candidates selected for an interview will be contacted.

All qualified candidates are invited to apply; however, priority will be given to Canadian citizens and permanent residents. The University of Ottawa is an equal opportunity employer. We strongly encourage applications from women, Indigenous peoples, persons with disabilities and members of visible minorities. If you are invited to continue the selection process, please notify us of any particular adaptive measures you might require by contacting the Office of the Associate Vice-President, Faculty Affairs at 613-562-5958. Any information you send us will be handled respectfully and in complete confidence.
JOB DESCRIPTION
Position Title: Systems Librarian (Library Services Platform)
Titre : Bibliothécaire des systèmes (Plateforme des services de bibliothèque)

Position Number: 201654
Library Division: Content and Access
Reports to Position No.: 201671
Date last reviewed: 14 Feb 2019

GENERAL STATEMENT OF RESPONSIBILITY

Reporting to the Head, Resource Management and Discovery, the Systems Librarian (Library Services Platform) administers the enterprise software used to manage the Library collection and associated services. This includes the Library Services Platform (LSP) and any ancillary systems. The Librarian develops and implements extensions for the LSP as well as integrations with other applications in order to improve operations and services. The Librarian supports Library staff in leveraging the capabilities of the LSP in their functional areas, including acquisitions, metadata and description, discovery, fulfillment, and analytics. As a member of the Content and Access division, the Librarian contributes to the effective lifecycle management of Library resources and develops their optimal use by the University community.

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FUNCTIONAL ROLES AND RESPONSIBILITIES

1. Ensure proper functioning of all aspects of the Library Services Platform and ancillary systems.
2. Configure the LSP according to local business practices, protocols and any other requirements.
3. Establish policies, procedures and workflows for effective and sustainable use of the LSP.
4. Provide LSP-related support to Library staff, including documentation, training, and issue resolution.
5. Implement third-party integrations for the LSP in coordination with campus partners and vendors.
6. Participate in the selection, implementation, testing, and ongoing maintenance of the LSP and any related systems.
7. Develop creative solutions and enhancements as necessary to optimize the LSP for a better overall user experience.
8. Collaborate with consortial partners on the realization of shared models for resource management and service delivery.
9. Maintain current awareness of and apply relevant developments in area(s) of expertise.
10. Work effectively to carry out activities and projects with groups of people in a variety of environments, including the Library, the University, and with external communities and partners.
11. Perform other related duties as assigned by the Head, Resource Management and Discovery.
ESSENTIAL QUALIFICATIONS

1. A Master's degree in Library and Information Studies (MLIS) from an ALA accredited institution or equivalent.
2. At least 2 years of professional experience, or fewer if the experience is particularly pertinent to the position.
3. Effective oral and written communication skills in both French and English.
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12. Adaptable, flexible, and able to adjust to a changing environment.
13. Problem solving and decision making skills.
14. Capacity to identify areas of opportunity and to develop and implement innovative solutions to respond to them.

INVENTORY NUMBER: 201654

_____________________________________________     Date:   _________________
Incumbent

_____________________________________________     Date:   _________________
Head, Resource Management and Discovery

_____________________________________________     Date:   _________________
Associate University Librarian, Content and Access